



ANCILLARY FEE SCHEDULE (2018-2019)

Fall
2018

Winter
2019

Spring/
Summer
2019

Full-Time Students at the Belleville Campus

The individual fee amounts are as follows:

Student Government Activity Fee

Enriches the lives of students through fundamental services, clubs and resources as well as welcoming facilities and amazing social events.	\$84	\$84	\$0
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Student Planner Fee

Provides an important resource for students which includes a durable vinyl binder, monthly calendars, weekly pages, stickers, pagefinder, pouch and helpful information.	\$20	Fall Start: \$0 Winter Start: \$20	\$0
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Student ID Card Fee

Identifies you as a full-time student at Loyalist College and provides access to various campus events, facilities and services.	\$10	Fall Start: \$0 Winter Start: \$10	Winter Start: \$0 Spring Start: \$10
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Student Facilities Enhancement Fee

Improves student spaces on campus through renovations and capital purchases of furnishings.	\$22.50	\$22.50	\$11.25
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Student Centre Fee

Features a pub and outdoor patio, pool tables, dining and study area, lounge space, wireless hot spot, plasma TVs, big-screen movies and events.	\$67.50	\$67.50	\$0
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Athletics Fee

Offers varsity programs and maintains the athletics facilities.	\$70	\$70	\$0
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Student Fitness Centre Fee

Provides membership to a commercial club quality facility which features a wide range of cardiovascular and resistance training equipment.	\$32.50	\$32.50	\$16.25
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Campus Recreation Fee

Includes numerous recreational activities on campus, including in the Sports Dome as well as fun off campus trips.	\$10	\$10	\$0
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Lockers Fee

Maintains the lockers.	\$10	\$10	\$0
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Athletics Capital & Health & Wellness Complex Fee

Supports the development of a new facility for students and alumni which will feature new Athletics Facility, Health Centre, Fitness Centre, student spaces and related academic spaces.	\$62.50	\$62.50	\$31.25
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Student Health Centre Fee

Provides various health care services including a full time registered nurse on staff and a physician on campus two half-days per week (excluding summer). This fee does not include the Student Health Plan.	\$35	\$35	\$17.50
Student Prescription Drug Plan & Accident Insurance Fee			
Provides a health plan for students which includes 80% coverage for prescription drugs as well as accident benefits (there are some exceptions).	\$26	\$26	\$26
Academic Support Fee			
Provides course-specific tutoring and drop-in support for writing, math and basic computers.	\$22.50	\$22.50	\$11.25
Wellness Services Fee			
Enriching the College culture and improving the quality of life for Loyalist students through programming, educational opportunities and engagement initiatives.	\$26.50	\$26.50	\$13.25
Technology Fee			
Supports a collection of Information Technology Services including computer labs (Kente Building's Student Access Lab and Pioneer Building's P11), open classrooms/labs, wireless printing and student technical support as well as the ability to print a number of copies each year.	\$87.50	\$87.50	\$43.75
Employment & Career Services Fee			
Connects students to work opportunities on and off campus, provides one-on-one help with career planning and job search skills and includes access to popular online resources.	\$12.50	\$12.50	\$6.25
Alumni Fee			
Provides opportunities for graduates to remain actively engaged with the college and connected with one another and keeps graduates up to date with monthly e-newsletters and a bi-annual magazine.	\$15.50	\$15.50	\$7.75
Transcript/Registration Fee			
Includes lifetime transcript issuing and supports processing, validating and delivering various enrolment forms.	\$7.50	\$7.50	\$3.75
Convocation Fee (each year)			
Assists with Convocation related costs including gowns, receptions, etc.	\$17.50	\$17.50	\$8.75
Orientation Fee			
Provides for an exciting introduction to the school year and opportunities for students to develop lasting connections through engaging events and activities.	\$15	Fall Start: \$0 Winter Start: \$15	Winter Start: \$0 Spring Start: \$7.50
91X Radio Fee			
Supports the operation of the on-campus radio station.	\$17	\$17	\$8.50

TOTALS

\$671.50

Fall Start: \$626.50

Winter Start:

Winter Start:

\$205.50

\$671.50

Spring Start:

\$223

ACCESSABILITY POLICY

- Students with documented permanent disabilities who are registered with the AccessAbility Services or verified through the Financial Aid Office (OSAP) are considered full-time students when they are registered in 40% of a full course load. Loyalist College's registration process only assesses these students with part-time post-secondary day Student Ancillary Fees. Students with documented permanent disabilities must complete the Students with Documented Permanent Disabilities Waiver to demonstrate their understanding of the two options available to them:
 1. Self-declare if they want to pay all fees as an option to receive the same benefits as full time students as follows. They would need to pay the same Ancillary Fees as full time post-secondary day students and there would be no opt-outs.
 - Use the Student Health Plan (including Prescription Drug Plan and Accident Insurance)
 - Participate on a varsity team
 2. Exercise their right not to pay all fees and understand that they will not be entitled to specific services provided by Student Government.

ADDITIONAL INFORMATION

- These Ancillary Fees apply to domestic and international full-time day students for a standard two semester program for fall intake. Rates are adjusted for spring/summer and winter intake.
- All Ancillary Fees are mandatory, and there are no opt-outs.
- Full-time students who drop to part-time status must complete the Full-Time to Part-Time Day Status Waiver to demonstrate their understanding that they are no longer eligible for the following:
 - Use the Student Health Plan (including Prescription Drug Plan and Accident Insurance)
 - Participate on a varsity team
- To qualify as a full-time student, your course load must represent at least 70% of the hours of two-thirds of the courses required for the semester of the program in which you are enrolled.
- Fees are subject to change.
- No additional taxes.

WITHDRAWAL AND REFUND PROCESS

Domestic and International Students

- Student Planner, ID Card & Orientation Fees: Full-time and part-time day students at the Belleville campus will be charged a Student Planner Fee, Student ID Card Fee and Orientation Fee in the first semester of their program. These fees will not be prorated or split in half and paid at the start of every term, i.e. fall, winter and spring. Students will only be charged once per academic year for these fees. These are non-refundable fees and there will be no exceptions, including withdrawing within the first 10 days of scheduled classes and/or failure to get your Student ID Card or participate in Orientation on the scheduled date(s).

Domestic Students

- Domestic students who officially withdraw up to and including the first ten (10) days of scheduled classes of a semester are entitled to receive a refund of tuition and ancillary fees (excluding the Student ID Card, Planner and Orientation fees) for that semester less a \$150 administrative charge. The College will refund in full any tuition paid in advance for second and subsequent semesters. Failure to attend does not constitute a withdrawal. Students must inform the Registrar's Office, in writing, that they are withdrawing. Withdrawal forms are available from the Student Success Mentors.
- After 10 days of scheduled classes, colleges are required to refund only tuition and ancillary fees paid in advance for subsequent semesters.
- It is the responsibility of the student to complete the official withdrawal process and/or to apply for fee refunds. Application for a fee refund should be made to the Registrar's Office. Overpayments are not automatically refunded. Withdrawal forms are available from the Student Success Mentors.
- Fee refunds are issued directly to the student.

International students

- [Click here to view the Withdrawal and Refund Process for International Students.](#)