



ANCILLARY FEE SCHEDULE (2017-2018)

**Fall
2017**

**Winter
2018**

**Spring/
Summer
2018**

Full-Time Students at the Belleville Campus

The individual fee amounts are as follows:

Student Government Activity Fee

Enriches the lives of students through fundamental services, clubs and resources as well as welcoming facilities and amazing social events.	\$84	\$84	\$0
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Student Planner Fee

Provides an important resource for students which includes a durable vinyl binder, monthly calendars, weekly pages, stickers, pagefinder, pouch and helpful information.	\$20	Fall Start: \$0 Winter Start: \$20	\$0
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Student ID Card Fee

Identifies you as a full-time student at Loyalist College and provides access to various campus events, facilities and services.	\$10	Fall Start: \$0 Winter Start: \$10	\$0
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Student Facilities Enhancement Fee

Improves student spaces on campus through renovations and capital purchases of furnishings.	\$22.50	\$22.50	\$11.25
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Student Centre Fee

Features a pub and outdoor patio, pool tables, dining and study area, lounge space, wireless hot spot, plasma TVs, big-screen movies, events and Tim Hortons.	\$75	\$75	\$0
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Athletics Fee

Offers varsity programs and maintains the athletics facilities.	\$70	\$70	\$0
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Student Fitness Centre Fee

Provides membership to a commercial club quality facility which features a wide range of cardiovascular and resistance training equipment.	\$32.50	\$32.50	\$16.25
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Campus Recreation Fee

Includes numerous recreational activities on campus, including in the Sports Dome as well as fun off campus trips.	\$10	\$10	\$0
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Lockers Fee

Maintains the lockers.	\$10	\$10	\$0
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Athletics Capital Fee

Supports capital improvements to Athletic facilities with remaining resources allocated for a future Health and Wellness facility.	\$20	\$20	\$0
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Student Health Centre Fee

Provides various health care services including a full time registered nurse on staff and a physician on campus two half-days per week (excluding summer).	\$35	\$35	\$17.50
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Student Prescription Drug Plan & Accident Insurance Fee

Provides a health plan for students which includes 80% coverage for prescription drugs as well as accident benefits (there are some exceptions).	\$26	\$26	\$26
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Academic Support Fee

Provides course-specific tutoring and drop-in support for writing, math and basic computers.	\$22.50	\$22.50	\$11.25
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Wellness Services Fee

Provides counselling, mentor, mind and wellness services.	\$32.50	\$32.50	\$16.25
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Technology Fee

Supports a collection of Information Technology Services including computer labs (Kente Building's Student Access Lab and Pioneer Building's P11), open classrooms/labs, wireless printing and student technical support as well as the ability to print a number of copies each year.	\$85	\$85	\$42.50
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Employment & Career Services Fee

Connects students to work opportunities on and off campus, provides one-on-one help with career planning and job search skills and includes access to popular online resources.	\$12.50	\$12.50	\$6.25
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Alumni Fee

Provides opportunities for graduates to remain actively engaged with the college and connected with one another and keeps graduates up to date with monthly e-newsletters and a bi-annual magazine.	\$15.50	\$15.50	\$7.75
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Transcript/Registration Fee

Includes lifetime transcript issuing and supports processing, validating and delivering various enrolment forms.	\$7.50	\$7.50	\$3.75
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Convocation Fee (each year)

Assists with Convocation related costs including gowns, receptions, etc.	\$17.50	\$17.50	\$8.75
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Campus Connect & Student Engagement Fee

Provides fall and winter orientation programming and supports universal break and other daytime activities.	\$5	\$5	\$0
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91X Radio Fee

Supports the operation of the on-campus radio station.	\$15	\$15	\$7.50
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TOTALS	\$628	Fall Start: \$598	\$175
		Winter Start: \$628	

ACCESSABILITY POLICY

- Students with documented permanent disabilities who are registered with the AccessAbility Services or verified through the Financial Aid Office (OSAP) are considered full-time students when they are registered in 40% of a full course load. Loyalist College's registration process only assesses these students with part-time post-secondary day Student Ancillary Fees. Students with documented permanent disabilities can:
 1. Self-declare if they want to pay all fees as an option to receive the same benefits as full time students as follows. They would need to pay the same Ancillary Fees as full time post-secondary day students and there would be no opt-outs.
 - Use the Student Health Plan (including Prescription Drug Plan and Accident Insurance)
 - Participate on a varsity team
 2. Exercise their right not to pay all fees and understand that they will not be entitled to specific services and privileges provided by Student Government.

ADDITIONAL INFORMATION

- These Ancillary Fees apply to domestic and international full-time day students for a standard two semester program for fall intake. Rates are adjusted for spring/summer and winter intake.
- All Ancillary Fees are mandatory, and there are no opt-outs.
- Dropping a course may affect your status as a full-time student and, consequently, may impact your eligibility for the following services, activities and items included within the Ancillary Fees. To qualify as a full-time student, your course load must represent at least 70% of the hours of two-thirds of the courses required for the semester of the program in which you are enrolled.
 - Use the Student Health Plan (including Prescription Drug Plan and Accident Insurance)
 - Participate on a varsity team
- Fees are subject to change.
- No additional taxes.

WITHDRAWAL AND REFUND PROCESS

Domestic Students

- Student Planner & ID Card Fees: Full-time students will be charged a non-refundable \$20 Student Planner Fee and \$10 Student ID Card Fee in the first semester of their program (excluding spring/summer students.) These fees will not be split in half and paid at the start of every term, i.e. fall and winter. Students will only be charged once per academic year for these fees. These are non-refundable fees and there will be no exceptions, including withdrawing within the first 10 days of scheduled classes, changing to part-time status and/or failure to get your Student ID Card on the scheduled date(s).
- Domestic students who officially withdraw up to and including the first ten (10) days of scheduled classes of a semester are entitled to receive a refund of tuition and ancillary fees (excluding the Student ID Card & Planner fees) for that semester less a \$150 administrative charge. The College will refund in full any tuition paid in advance for second and subsequent semesters. Failure to attend does not constitute a withdrawal. Students must inform the Registrar's Office, in writing, that they are withdrawing. Withdrawal forms are available from the Student Success Mentors.
- After 10 days of scheduled classes, colleges are required to refund only tuition and ancillary fees paid in advance for subsequent semesters.
- It is the responsibility of the student to complete the official withdrawal process and/or to apply for fee refunds. Application for a fee refund should be made to the Registrar's Office. Overpayments are not automatically refunded. Withdrawal forms are available from the Student Success Mentors.
- Fee refunds are issued directly to the student.

International students

- Student Planner & ID Card Fees: Full-time students will be charged a non-refundable \$20 Student Planner Fee and \$10 Student ID Card Fee in the first semester of their program (excluding spring/summer students.) These fees will not be split in half and paid at the start of every term, i.e. fall and winter. Students will only be charged once per academic year for these fees. These are non-refundable fees and there will be no exceptions, including withdrawing within the first 10 days of scheduled classes, changing to part-time status and/or failure to get your Student ID Card on the scheduled date(s).
- [Click here to view the Withdrawal and Refund Process for International Students.](#)